The Hong Kong University of Science and Technology
Health, Safety and Environment Office
SPECIAL EVENTS FOOD SANITATION REQUIREMENTS

Temporary Food Concession

When a recognized student group or campus unit wishes to provide food for public consumption at a special event, the group assumes responsibility for the proper preparation, transportation, display, and disposal of the food products. If the group employs a caterer to prepare the food, then the group assumes the responsibility of being a sponsor and obtaining the necessary information. The guidelines listed below are required at all "permitted" special event food concessions operating on the Hong Kong University of Science and Technology campus to ensure sanitary and safe food handling and distribution:

* All foods obtained from a licensed and permitted retail or wholesale food distributor.
* No home preparation allowed.
* Potentially Hazardous Foods (PHF=products containing meats, fish, dairy products, or eggs) must be maintained below 4°C or above 63°C during storage, transportation, and display.
* Adequate numbers of mechanical refrigeration units or ice chests and food warmers to maintain PHF at safe temperatures as above.
* All foods stored at least six inches off the floor.
* Foods and utensils protected during display, preparation, and storage, i.e., no preparation or unprotected foods on customer service counters, use of covers and guards required, and no display of unwrapped or unshielded foods.
* Food handling minimized. Hands frequently washed, garments clean.
* Only single service (disposable) plates and utensils distributed to public: No Re-use allowed.
* All pressurized canisters (e.g. CO2) secured from toppling by chain to stable sanitary fixture.
* Concession area must provided with adequate numbers of clean, lined and covered garbage or refuse containers. Arrangements made for proper refuse collection and removal every day.
* Use of electrical extension cords must be minimized, protected from water and water proof electrical extension used for out door operation. Cords must be secured to prevent a tripping hazard.
* Appropriate fire extinguishers must be provided when using flammable gases or liquids (including hot oils).

All items listed above must be provided at any approved temporary food concession operated on the Hong Kong University of Science Technology campus. Failure to provided any item above may result in the immediate closure of the food concession. If you have any questions or need assistance, please contact the Health, Safety and Environment Office at 2358-6512.