THE HONG KONG UNIVERSITY OF SCIENCE AND TECHNOLOGY

Statement on Housing and Housing-Related Benefits Received by an Appointee and Spouse

Notes: (1) The form should be signed by the appointee and the spouse of the appointee if married.
(2) Please submit this form together with the Application for Senior Staff Quarters/University Apartments/Accommodation by Visiting Staff to the Human Resources Office.
(3) The information provided will be used for administration of housing benefits and other related purposes by relevant departments in the University.
(4) For correction of or access to personal data after submission of this form, please contact the Human Resources Office.

(1) I declare that: (tick as appropriate)

(a) I ☐ have } already received financial assistance from the Hong Kong Government or other public-funded organisation to acquire privately-owned accommodation. (If such financial assistance has ever been received, please give details (including type, amount, period, organisation, recipient, etc.) in a separate memorandum to be attached to the application.)
☐ have not }

My spouse ☐ has } (where applicable) ☐ has not }
☐ have }

(b) I ☐ am } a member / ex-member / underlessee / ex-underlessee of a Civil Service Local Officers' Co-operative Building Society or a Civil Service Local Officers' Government Built Housing Scheme. (If you or your spouse are/is a member/ex-member/underlessee/ex-underlessee, please give details in a separate memorandum to be attached to the application.)
☐ am not }

My spouse ☐ is } (where applicable) ☐ is not }
☐ is have/have }

(c) ☐ My spouse is not receiving any housing and/or housing-related benefits from his/her present employer.
☐ My spouse is receiving housing and/or housing-related benefits from his/her employer but will forfeit such benefits as from the commencement date of the University's granting housing benefits to me. (Please give details of housing and/or housing-related benefits currently received in a separate memorandum to be attached to the application.)

(d) ☐ My spouse and I are not, either individually or jointly, receiving any public housing benefits. Examples of public housing benefits are tenancy or authorised occupancy of public rental housing flats, ownership or authorised occupancy of home ownership scheme flats which are subject to resale restriction, etc.
☐ *I am / My spouse is / My spouse and I are (delete whichever is inappropriate) receiving public housing benefits. (Please give details in a separate memorandum to be attached to the application.)

(2) I undertake to notify the Director of Human Resources within 60 days of any change in circumstances which may affect the grant of housing benefits to me.

(3) I understand that any appointee who is found to have given false or incorrect information in this application may be liable to legal or disciplinary proceedings and/or disqualification from all forms of housing benefits provided by the University. I also understand that I will have to refund to the University the costs of any housing benefits that have been unduly awarded to me.

(4) We further authorise the University to check the information provided in this application against records held by the relevant authorities to facilitate processing of my application.

Signature of Applicant : ______________________________ Signature of Applicant's Spouse : ______________________________

Date : ______________________________ Date : ______________________________

* Please delete whichever is inapplicable

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